

**Name of service**

Training students and those who are interested in Securities at the ASE.

**Division**

Awareness and Public Relations Departments

**Recipients of Service**

All Categories

**Available Forms to Perform Service**

None

**Service Description**

Training both the university students and those who are interested in Securities Whether they are from local, Arabs or international at the ASE various Departments in coordination with the concerned department.

**Requirements and Conditions of Service**

None

**Required Documents**

Sending an official letter addressed from the sender to the ASE, requesting training at ASE

**Steps and procedures for implementing the service**

The department sends an official letter containing the approval, and the date of the training, in addition to a program distributing to the concerned departments and the date of starting the training.

After completing the training, an assessment has been made to the trainee especially if the trainee is a university student. Then, an official book is prepared to the trainee to covers his/her training hours.

## **Service Fees**

None

## **Approximate Time for Completing the Service**

Instant

## **Contact Details**

- Awareness and Public Relations Departments
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